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MEMORANDUM FOR: CIA Member, United States Intelligence Board

SUBJECT : Annual Report of Committee on Documentation

1. The attached annual report for FY 1965 of the USIB Committee on Documentation (CODIB) is circulated for the information of USIB members.
2. During FY 1965, CODIB gave major attention to the work and progress of nine task teams established with USIB approval to deal with identified problem areas. When these task teams have completed their studies and submitted their reports, CODIB will examine the relative merits of (a) continuing to use task teams as the principal means of dealing with problems; (b) expanding the CODIB Support Staff to substitute for task team effort; (c) assigning executive agency responsibility for solution of given problems; or (d) some combination of the above.
3. Government-wide concern with the problems of information handling has, during the past year, involved CODIB closely with activities in this field initiated by the Bureau of the Budget, the non-USIB components of the Department of Defense, and the Committee on Scientific and Technical Information (COSATI) of the Federal Council on Science and Technology. Some of these activities have been undertaken without an awareness of their impact on existing large scale automated or semiautomated intelligence systems. CODIB has taken steps to ensure adequate representation for intelligence interests in connection with the development of these activities.

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4. CODIB believes that too early a concentration on standardization of systems among USIB member departments and agencies would be counterproductive. Rather, it believes a three-phase approach is required: (1) improvement of the individual information handling systems of each USIB agency, with the ultimate objective of compatibility monitored by CODIB; (2) improved communication between systems, both intra- and inter-agency; (3) development of a Community-wide information network.

5. It is recommended that you note the attached CODIB report.

*signed*  
RAY S. CLINE  
Deputy Director for Intelligence

Attachment

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O/DDI:  jb (29 December 1965)

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